

Security Cooperation Information Portal (SCIP)

Customer Assistance Handbook



Defense Security Cooperation Agency (DSCA)

22 Oct 2003
DRAFT

SCIP Handbook Point of Contact: sciphelp@dsadc.dsca.mil

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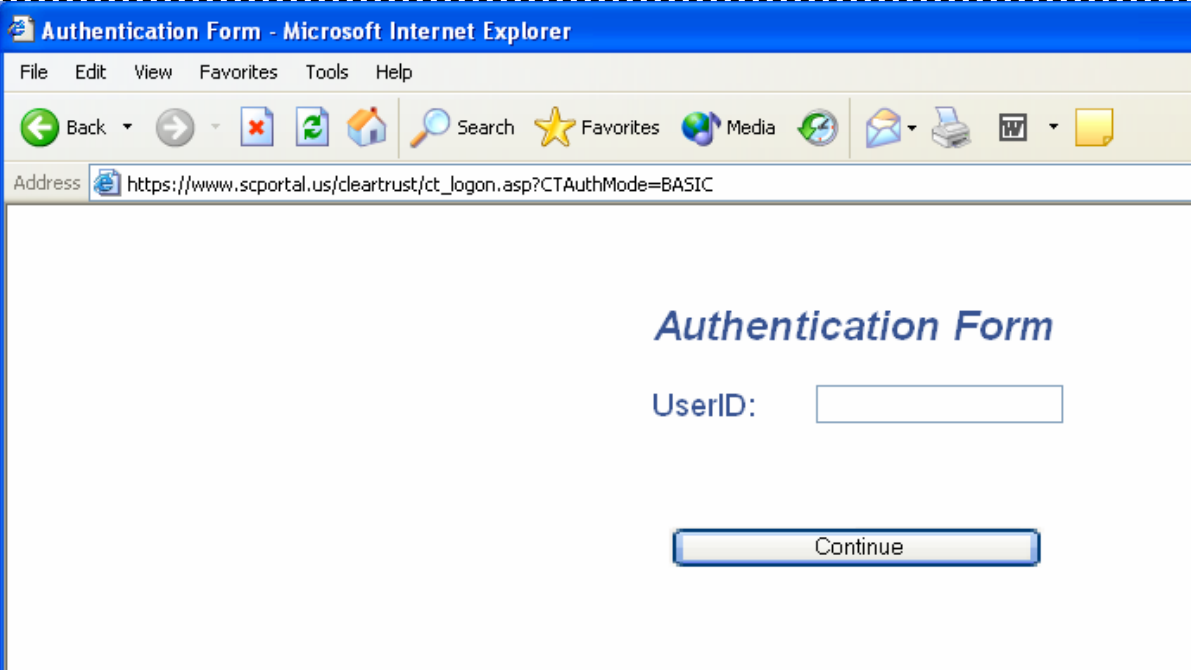
How to Access SCIP

In the address field of your Internet browser, type in the following web address:

<https://www.scportal.us/portal>

The screen in Figure 1 will be displayed.

Figure 1



The screenshot shows a Microsoft Internet Explorer window titled "Authentication Form - Microsoft Internet Explorer". The address bar displays the URL: https://www.scportal.us/cleartrust/ct_logon.asp?CTAuthMode=BASIC. The main content area of the browser displays the "Authentication Form" with the following elements:

- The title "Authentication Form" in a large, blue, italicized font.
- A label "UserID:" followed by a text input field.
- A "Continue" button located below the input field.

If your method of access is via a security **Token** (i.e., a foreign customer must use Tokens), proceed to the **next** page (page 4). If your method of access is via a **Password**, proceed to **page 8**.

For **TOKEN** users:

An 8-digit alphanumeric Personal Identification Number (PIN) will be required. Special characters are not allowed. Alpha characters are not case sensitive. An example is P0r7aL01. It must be exactly 8 characters with letters and numbers only. Please remember your 8-digit PIN.

Refer to Figures 2a through 2f and log on as follows:

- a. Input your USERID and then press the "Continue" button.
- b. Input the 6-digit TOKENCODE from the token card and then press the "Authenticate" button.
- c. Enter an 8-digit PIN that you create, reenter your PIN to confirm, and then press the "Go" button.
- d. Wait until you see the current TOKENCODE number change to a new 6-digit number. Enter the next 6-digit TOKENCODE from your token card and then press the "Go" button.
- e. You will receive a "Login Unsuccessful" message. Input your USERID and then press the "Continue" button.
- f. Enter your 8-digit PIN plus the 6-digit TOKENCODE from your token card. The combination of a PIN plus a TOKENCODE is called a PASSCODE. Click on the "Authenticate" button and you are in the Portal!

After logging on to the Portal for the first time, subsequent logons are accomplished by entering your assigned USERID, followed by your PASSCODE, which is your personal 8-digit PIN plus 6-digit TOKENCODE (14 characters total) from your token card.

If your logon fails, do not attempt another until a new 6-digit TOKENCODE is displayed.

After three (3) consecutive logon failures, you will be prompted to enter the next 6-digit TOKENCODE following the one you just entered.

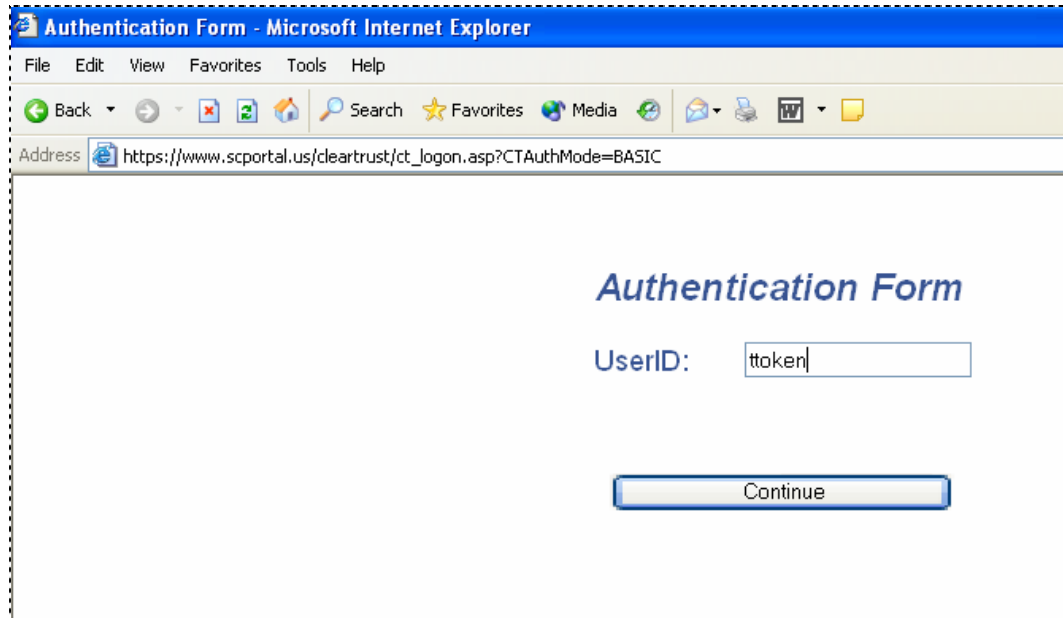
Five (5) consecutive failures or attempted logons will cause a lockout of your Portal account. Request a reset of your account through your Host Nation Token Administrator.

As a token card user, you will be prompted to change your PIN by the 90-day expiration time limit as set by the SCIP Access Administrator.

If you have any problems or questions, contact: sciphelp@dsadc.dsca.mil

Input your USERID and then press the "Continue" button.

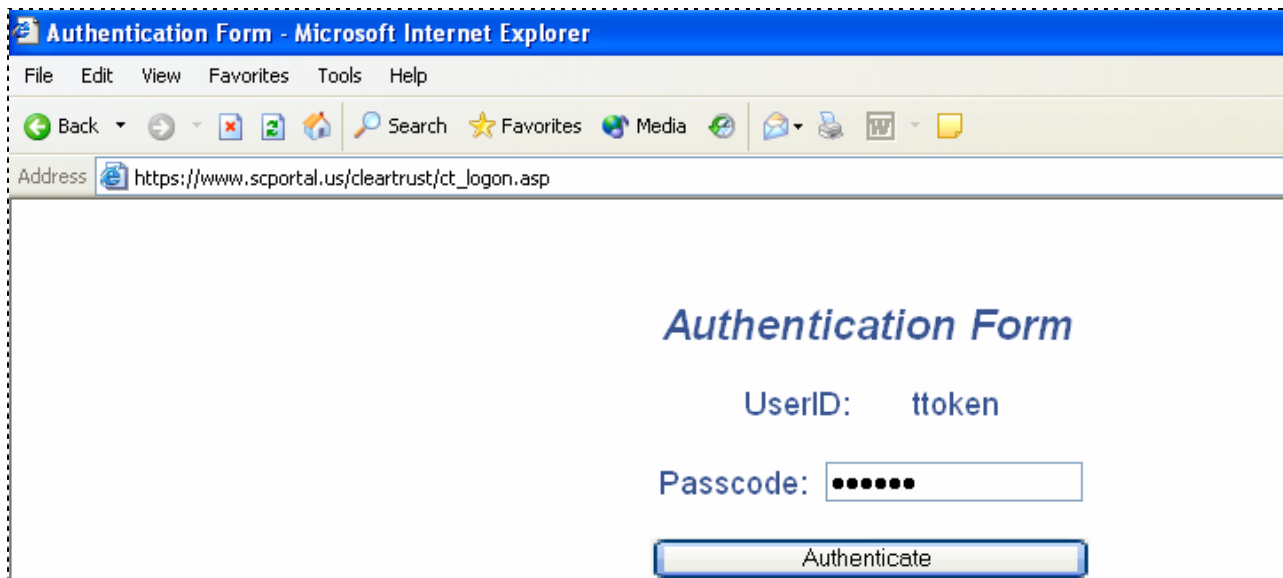
Figure 2a



The screenshot shows a Microsoft Internet Explorer window titled "Authentication Form - Microsoft Internet Explorer". The address bar displays "https://www.scportal.us/cleartrust/ct_logon.asp?CTAuthMode=BASIC". The main content area features the heading "Authentication Form" in blue. Below it, the label "UserID:" is followed by a text input field containing the text "ttoken". At the bottom of the form is a button labeled "Continue".

Input the 6-digit TOKENCODE from the token card and then press the "Authenticate" button.

Figure 2b



The screenshot shows the same Microsoft Internet Explorer window. The address bar now displays "https://www.scportal.us/cleartrust/ct_logon.asp". The main content area shows the heading "Authentication Form" in blue. Below it, the label "UserID:" is followed by the text "ttoken". Below that, the label "Passcode:" is followed by a text input field containing six black dots. At the bottom of the form is a button labeled "Authenticate".

Enter an 8-digit PIN that you create, reenter your PIN to confirm, and then press the "Go" button.

Figure 2c

ClearTrust SecurID Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address https://www.sportal.us/cleartrust/ct_securid.asp?CTAuthMode=SECURID&SecurIDMode=newpin&sidFormat=true&sidMax=8&sidMin=8&g

RSA ClearTrust®

ClearTrust 'SecurID' Login

Enter new PIN, containing 8 AlphaNumeric characters:

Reenter new pin to confirm:

Copyright ©1997 - 2002 RSA Security, Inc. All rights reserved.
Powered by **RSA ClearTrust®**

Wait until you see the current TOKENCODE number change to a new 6-digit number. Enter the next 6-digit TOKENCODE from your token card and press the "Go" button.

Figure 2d

ClearTrust SecurID Login - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media

Address https://www.sportal.us/cleartrust/ct_securid.asp?CTAuthMode=SECURID&SecurIDMode=passcode&ct_orig_uri=%2Fcleartrust%2Fct_hon

RSA ClearTrust®

ClearTrust 'SecurID' Login

Important. Enter your next token code

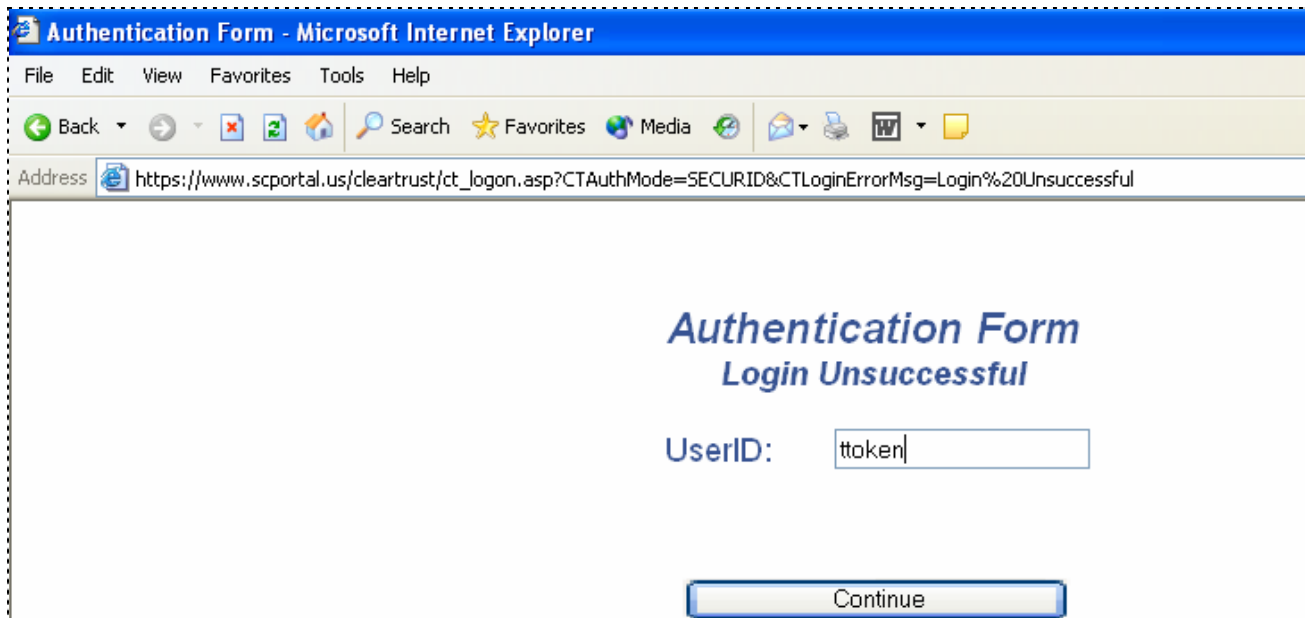
Wait until your RSA SecurID token code changes, then enter the new token code. **Do not enter the token code you just used to log in.**

Next Token Code:

Copyright ©1997 - 2002 RSA Security, Inc. All rights reserved.

You will receive a "Login Unsuccessful" message. Input your USERID and then press the "Continue" button.

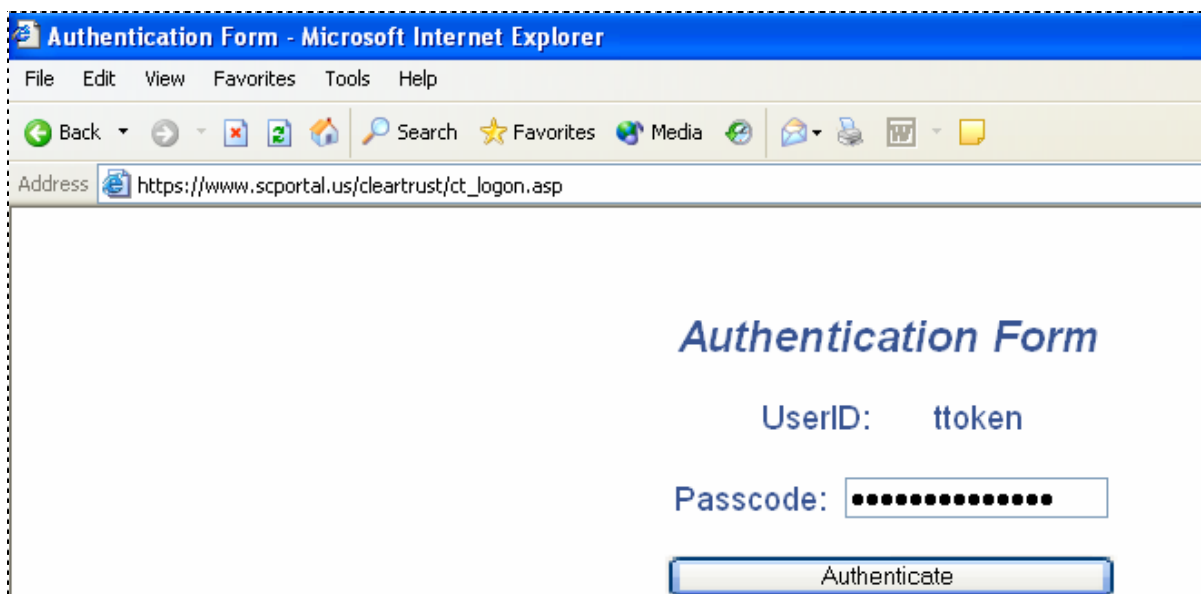
Figure 2e



The screenshot shows a Microsoft Internet Explorer window titled "Authentication Form - Microsoft Internet Explorer". The address bar displays the URL: https://www.scportal.us/cleartrust/ct_logon.asp?CTAuthMode=SECURID&CTLoginErrorMsg=Login%20Unsuccessful. The main content area displays the text "Authentication Form" in a large blue font, followed by "Login Unsuccessful" in a smaller blue font. Below this, the label "UserID:" is followed by a text input field containing the text "ttoken". At the bottom of the form is a button labeled "Continue".

Enter your 8-digit PIN plus the 6-digit TOKENCODE from your token card. The combination of a PIN plus a TOKENCODE is called a PASSCODE. Click on the "Authenticate" button and you are in the Portal. Proceed to page 9.

Figure 2f



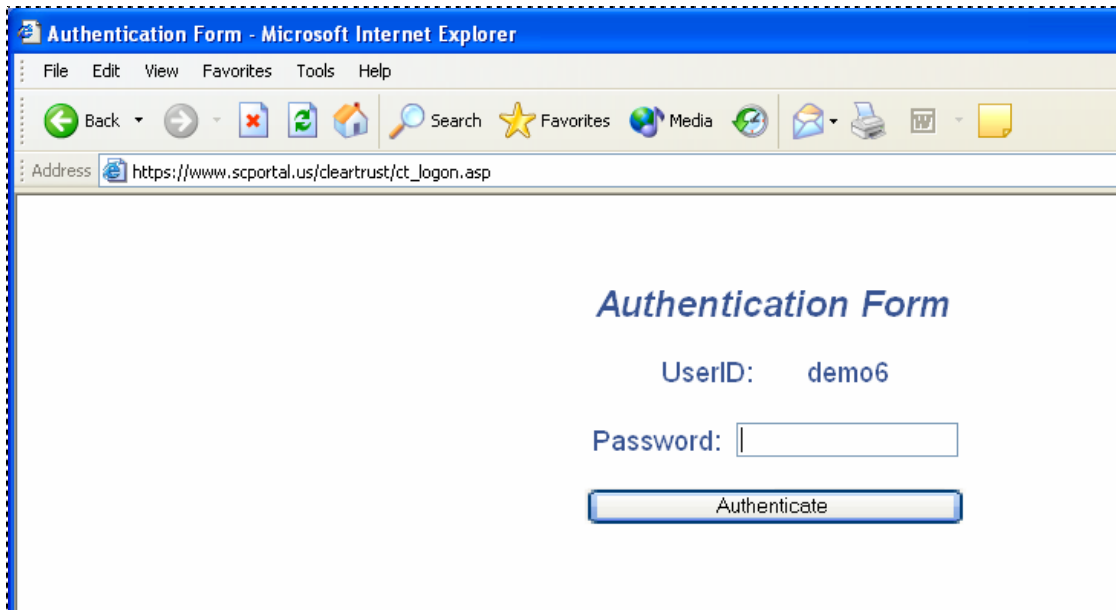
The screenshot shows a Microsoft Internet Explorer window titled "Authentication Form - Microsoft Internet Explorer". The address bar displays the URL: https://www.scportal.us/cleartrust/ct_logon.asp. The main content area displays the text "Authentication Form" in a large blue font. Below this, the label "UserID:" is followed by the text "ttoken". Below that, the label "Passcode:" is followed by a text input field containing ten black dots. At the bottom of the form is a button labeled "Authenticate".

For **PASSWORD** users:

Refer to Figure 2g and log on as follows:

- a. Input your USERID assigned by the SCIP Access Administrator and then press the "Continue" button.
- b. Input your PASSWORD assigned by the SCIP Access Administrator and then press the "Authenticate" button.
- c. You are in the Portal!

Figure 2g



The screenshot shows a Microsoft Internet Explorer window titled "Authentication Form - Microsoft Internet Explorer". The address bar displays "https://www.scportal.us/cleartrust/ct_logon.asp". The main content area features the heading "Authentication Form" in blue. Below this, the text "UserID: demo6" is displayed. Underneath, there is a "Password:" label followed by a text input field. At the bottom of the form is a blue button labeled "Authenticate".

The warning banner page in Figure 3 will be displayed next.

Note: DSCA will soon change the SCIP so that the warning banner precedes the log in screen.

Review the Privacy and Security Notice and click on the "Continue" button at the bottom of the page.

Figure 3



A screen with the SCIP logo in the right corner and 6 Tabs entitled “Country Profile”, “Case Status”, “Ad Hoc Reports”, “Input Form”, “Requisition Extract”, and “Requisition Summary” will be displayed next. (Refer to Figure 4). You may not have been given permission to view all tabs.

Country Profile Tab

Select the **Country Profile** Tab, highlight the Country, and then click on the “View Country Detail” button below this tab.

The “Country Profile Summary” box will display all implemented cases for your country (or your "world" if you are authorized more than one Country). The screen is split into two halves. On the left is listed one or more countries with their current open cases and total case values.

On the right side of the screen, a series of scroll boxes that show cases sorted by the United States Government (USG) Implementing Agency will be displayed.

Further down, below a blue horizontal line, there is a second series of scroll boxes that show cases sorted by International Customer Service.

To retrieve detailed information for any case in each box titled “Case Description”, select and highlight a single case.

Select and highlight a report option from the drop down menu under the Case Description box, then click on the “View Report” button.

Figure 4

The screenshot displays the SCIP (Security Cooperation Information Portal) interface. The top navigation bar includes links for "Welcome LDAP\Telli", "Portal Settings", "Administration", "Logoff", "Login As A Different User", and the date "Friday, April 11, 2003". The main header features the SCIP logo and the text "SCIP Security Cooperation Information Portal".

The interface is divided into two main sections. The left section, titled "Country Profile Summary", lists countries with their total cases and values. The right section, titled "Country Profile by Implementing Agency", shows cases sorted by the USG Implementing Agency.

Country Profile Summary (Left):

Country	Total Cases	Total Value
AT (AUSTRALIA) :		Data Removed
AU (AUSTRIA) :		Data Removed
BA (STATE OF BAHRAIN) :		Data Removed
BB (BARBADOS) :		Data Removed
BC (BOTSWANA) :		Data Removed

Country Profile by Implementing Agency (Right):

Country: AT (Australia)

Implementing Agency: B (Army)

Case ID	Case Description	Total Value
AT-B-		
AT-B-		
AT-B-		

xx Cases for B (Army)

Total value: Data Removed

Implementing Agency: C (Defense Information Systems Agency (DISA))

Case ID	Case Description	Total Value
AT-C-		
AT-C-		
AT-C-		

xx Cases for C (Defense Information Systems Agency (DISA))

Total value: Data Removed

Implementing Agency: D (Air Force)

Case ID	Case Description	Total Value
AT-D-		
AT-D-		
AT-D-		

xx Cases for D (Air Force)

Total value: Data Removed

Buttons: View Country Detail, View Report, Case Detail

Printable View of This Report

As of 2003-04-11 11:25:37.0

The following report options may be selected from the drop down menu (no Figure is provided):

- a. Select the “**Case Detail**” option to generate a report with 4 boxes containing various logistical and financial data under the headings “Case Information”, “Case Milestone”, “Case Values”, and “Funding”. Please note that this report includes only Implemented/Open cases, and all data is from the Defense Security Assistance Management System (DSAMS).
- b. Select the “**Case Status Detail**” option to generate a report with 4 boxes containing various logistical and financial data under the headings “Case Information”, “Requisition Information”, “Case Values”, and “Case Status”.

Note that this report includes all cases in 8 different Status Categories, from Pre-Implemented through Closed (Development, Proposed, Offered, Accepted, Implemented/Open, Implemented/Supply Service Complete, Interim Closed and Final Closed).

- If the case is in one of the first four categories (Pre-Implemented), the data comes solely from DSAMS. Cases in Pre-Implemented stages do not contain counts or values. The case will be available through the SCIP the first day after it is entered into DSAMS, which confirms that we have received your LOR.
 - If the case is in one of the last four categories (Accepted, Implemented, Supply Services Complete, Closed), the data comes from DSAMS and the legacy execution systems (CISIL, MISIL or SAMIS).
- c. Select the “**Rollup Summary of All Lines**” option to generate a report with 5 boxes containing various logistical and financial data under such headings as “Case Information”, “Case Milestones”, “Funding”, “Case Values”, and “Requisition Information”.
 - d. Select the “**Case Line Detail**” option to generate a list with each case line, each line item’s corresponding Military Articles and Services List (MASL) number, and each line item’s total value. The total number and value of all the lines on the case is displayed at the bottom of the screen page. Select and double click on an individual line to display a detailed report for that line. For each individual case line double clicked, this report will display 4 boxes with the headings “Case Information”, “Case Milestones”, “Case Values”, and “Requisition Information”.
 - e. Select the “**Active Requisition Report**” option to generate a list of all open requisitions and those requisitions completed within 90 days. Double click on a single Requisition Document Number to generate a report showing important supply status and support date information for that requisition. For each single Requisition Document Number double clicked, this report will display 4 boxes with the headings “Case Information”, “Case Milestones”, “Case Values”, and “Requisition Information”.
 - f. Select the “**Supply Discrepancy Report (SDR) Detail**” option to generate a list of all SDRs open or completed within the last year (at a minimum). Double click on an individual SDR number to view a detailed report on that particular SDR.

- g. Select the “**Case History Report**” option to generate a report of each version of a particular case and the associated case status date of that version. The user is allowed to highlight and select the Basic (identified by a "B") or Implemented ("I") version of the case, as well as Revisions ("R"), Amendments ("A") and/or Modifications ("M"), if applicable. The user will see a “Case History” report detail screen which provides information related to the selected case version.

After viewing each of the above reports, remember to select “**close this window**” at the bottom of the page in order to return to the SCIP Banner Page with the 6 Tabs.

Case Status Tab

The **Case Status** Tab (Figure 5) provides a summary report of all cases, including cases in Development, Proposed, Offered, Accepted, Implemented, Implemented – Supply Service Complete, Closed-Interim, and Closed-Final stages.

The “Case Summary” box summarizes your total cases by Case Status Category.

Under the “Case Status by Category” box, right hand scroll boxes permit you to sort and list cases by Case Status Category, by Implementing Agency and International Customer Service.

Drop down menus are available to select the reports described in the section on the country profile tab.

Figure 5

Case Status Summary

Country	Implemented:	Impl-SSC:	Closed-Intr:	Closed-Fnl:
A1 (Organization of American States)				
A2 (SHAPE)				
A3 (Organization of American States)				
A4 (UNOCHA)				

Total Cases: Data Removed
Total Value: Data Removed
Countries: Data Removed

Offered: 408
Accepted: 83
Implemented: 9797
Closed-Fnl: 18661
Closed-Intr: 6423
Impl-SSC: 2108
Development: 68
Proposed: 34

[Printable View of This Report](#)

Case Status By Category

Country: **AT (Australia)** [Printable View of T](#)

Case Status: D (Development)

Case ID	Case Description	Total Value
AT-M-	Data Removed	

XX Cases for D (Development) [Case Detail](#) [View Repc](#)

Total value: Data Removed

Case Status: O (Offered)

Case ID	Case Description	Total Value
AT-	Data Removed	
AT-	Data Removed	
AT-	Data Removed	

XX Cases for O (Offered) [Case Detail](#) [View Repc](#)

Total value: Data Removed

Case Status: I (Implemented)

Case ID	Case Description	Total Value
AT	Data Removed	
AT	Data Removed	
AT	Data Removed	

XX Cases for I (Implemented) [Case Detail](#) [View Repc](#)

Total value: \$: Data Removed

Case Status: SSC (Implemented - SSC)

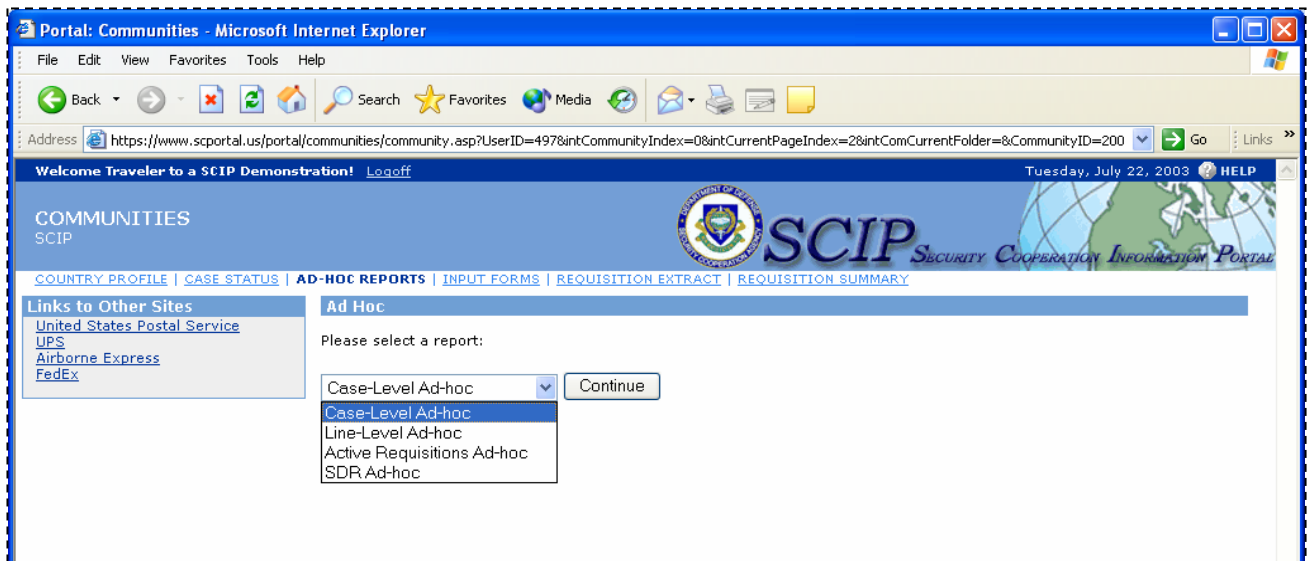
Case ID	Case Description	Total Value
A1	Data Removed	
A1	Data Removed	
A1	Data Removed	

XX Cases for SSC (Implemented - SSC) [Case Detail](#) [View Repc](#)

Ad Hoc Reports Tab

Next, select the **Ad Hoc Reports** Tab which allows you to generate Case-Level, Line-Level, Active Requisition, and SDR Ad Hoc reports (Figure 6). Highlight any one of the four options and select “Continue”.

Figure 6



Highlight each element in the left hand “Available Fields” box that you wish to appear on the report, and click the “arrow” to migrate it to the right hand “Selected Fields” box (Figure 7). In the “Selected Fields” Box, use the Up and Down arrows to reorder elements if desired. Then click “Continue” for the “filter” prompt.

Figure 7

Ad Hoc Query - Select Fields - Microsoft Internet Explorer

Select Fields: Use this screen to select fields to view in your search.

Available Fields
Choose Fields To Display

- Advice Code
- Case Designator Code
- Contract Number
- Country
- Customer Service Type ID
- Date Established
- Date Sent to Source of Supply
- Date of Shipment
- Distribution Code
- Document Identifier
- Estimated Ship Date
- Extended Price
- Follow-up Trigger Date
- Fund Code
- Implementing Agency ID

Selected Fields
Choose Field Order

- Case ID
- Current Status Code
- Current Status Date
- NSN/Part/Reference Number
- Requisition Document Number
- Requisition Document Number Suffix
- Routing Identifier

CANCEL **CONTINUE >>**

Enter the data elements that you wish to filter. Select an Operator such as “AND” (Figure 8). Then enter specific selection criteria and click the “Detailed Report” (or the "Summary Report") button.

Figure 8

For the "Detailed Report", a “sort” screen is then provided, to allow you to sort your records by data element (Figure 9). After selecting a “sort” option (or allowing for an unsorted report), “confirm” your query.

Figure 9

The query confirmation screen will display the filter criteria and the sort options. An “English Language” re-statement of the extract criteria appears (Figure 10).

Select “View Report”. The report will provide the elements selected by the user, for those records meeting the selection criteria. The report can be converted to a Microsoft Excel spreadsheet format and exported for further manipulation.

Figure 10

Ad Hoc Query - Confirmation - Microsoft Internet Explorer

SCIP HELP

Detailed Report Confirmation: Please verify the fields and filter criteria that have been specified. To view the Report, select View Report. To exit, select Cancel.

Fields to Display	Filter Criteria	Sort Option
Current Status Code	equals BB	---
Current Status Date	---	---
NSN/Part/Reference Number	---	---
Requisition Document Number	---	descending
Requisition Document Number Suffix	---	---
Routing Identifier	AND like S9	---

Specified Filter Criteria

Where Current Status Code equals BB AND Routing Identifier like S9

Additional guidance for preparing Ad Hoc queries can be found by clicking on the SCIP HELP button in the upper right corner of any of the Ad Hoc query screens.

Input Forms Tab

To submit requisitions, other Military Standard Requisition and Issue Procedures (MILSTRIP) transactions, and Supply Discrepancy Reports (SDRs) in addition to Freight Forwarder inputs, select the **Input Forms** Tab (Figure 11).

Select a transaction from the Main Input Menu on the left and either double click on it or click on "View" at the bottom of the menu.

On-screen prompts, suggested data entries, drop down menus and minimal validation is available for each input screen. Some requisition fields are completed automatically by the SCIP.

Figure 11

Portal: Communities - Microsoft Internet Explorer

Address: https://www.scportal.us/portal/communities/community.asp?CommunityID=2008Refresh=67189&UserID=2258PageID=202

COUNTRY PROFILE | CASE STATUS | AD-HOC REPORTS | **INPUT FORMS** | REQUISITION EXTRACT | REQUISITION SUMMARY

Main Input Menu

Requisitions - New Orders

- "A01/A" Requisition - Standard NSN Material
- "A02/B" Requisition - Part Number Material/No Except
- "A04/D" Requisition for Other Material
- "A05/E" Requisition - Non-standard and/or Exception I
- BMB Army Publication Requisition
- "A04/D" Navy Publication Requisition
- Air Force Technical Order Requisition

MILSTRIP Transactions - Customer-initiated Actions/ R

- "AC1/2" Cancellation Request
- "AM1/A2/B4/D" Follow-up Request
- "AFC" Improved ESD Request
- "AT1/A2/B4/D" Follow-up Request
- "AF1/2" Follow-up Request

Supply Discrepancy Reports (SDRs)

- XDN SDR Input - SF364 Equivalent

Freight Forwarder Inputs

OUTBOUND FREIGHT

View

Data Input

"A01/A" Requisition - Standard NSN Material

Document Identifier:	A01
Routing Identifier Code:	
Media and Status Code:	
National Stock Number:	
Unit of Issue:	EA - Each
Order Quantity:	00001
Requisition Document Number:	3217
Demand:	<input checked="" type="radio"/> Non-Recurring <input type="radio"/> Recurring
Supplementary Address:	
Signal Code:	L
Fund Code:	
Distribution Code:	
USA USAF Line Item/USN COG:	

Authorized users can attach documents to SDRs and view those SDR Attachments. Only users with the ability to create SDR inputs are permitted to attach a file to an SDR. Only users with the ability to query SDRs are allowed to query and view SDR attachments (Figure 12).

Figure 12

The screenshot shows a web browser window titled "Portal: Communities - Microsoft Internet Explorer". The address bar displays the URL: <https://www.scpportal.us/portal/communities/community.asp?CommunityID=2008&Refresh=27715&UserID=221&PageID=202>. The page contains several forms:

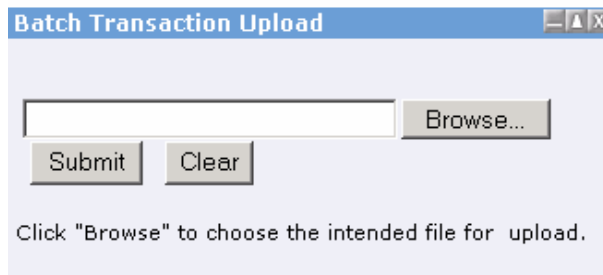
- Freight Forwarder Inputs**: A dropdown menu showing "OUTBOUND FREIGHT" and a "View" button.
- Freeform Receipt Information**: A form with fields for "Freeform Receipt Information" and "Reject Correction Code", with "Clear" and "Submit" buttons.
- SDR Attachment Query**: A form with input fields for "Country", "IA", "Case", "SDR Number", and "SDR Number Suffix", with "Submit" and "Clear" buttons.
- Batch Transaction Upload**: A form with a "Browse..." button and "Submit" and "Clear" buttons. Below the buttons, it says "Click 'Browse' to choose the intended file for upload."
- SDR Attachment Input**: A form with input fields for "Country", "IA", "Case", "SDR Number", and "SDR Number Suffix", with "Submit" and "Clear" buttons. Below these fields, there is an "Attachment:" label, a text input field, and a "Browse..." button. Below the "Browse..." button, it says "Click 'Browse' to choose the intended file for upload."

Batch Transaction Upload (to enter groups of transactions)

Authorized users can select **Batch Transaction Upload** to bring up the prompt below (Figure 13). Click on "Browse" to find the file of transactions you wish to upload. This file must be created in 80 column MILSTRIP format. The batch transactions are forwarded to the military departmental (MILDEP) case execution legacy systems.

Each transaction within the file is examined to determine if it is 80 characters in length and the Document Identifier is validated against a list of allowable input transactions. In addition, the Country Code is checked to determine that the user, who submits these transactions, does indeed have permission to create transactions for that given country.

Figure 13



Requisition Extract Tab

In the near future, but not currently, authorized users will be able to select the **Requisition Extract** Tab to obtain all requisitions associated with a case, regardless of the current logistics or financial posture of those requisitions (Figure 14). On the screen, you will enter the Country Code (two positions), U.S. Department of Defense Implementing Agency Code (one position), and the Case (three position FMS Case Designator) and submit your request.

When you log onto the portal the following day, you will receive a notification on the screen that your extract is available, and you may then “retrieve” your data, based upon your request from the previous day. The extract file name on the downloaded file will be your USERID, followed by the two position Country Code, followed by the one position Implementing Agency Code, followed by the three position Case Designator Code, followed by .TXT.

You will be able to transfer your file from the portal using normal file download capabilities. We do have some restrictions, in addition to any password restrictions you may already have on your account: You can only input one ALL Requisition extract request into the SCIP in any one 24-hour period. There will be NO attempt to “push” completed files to you. You must “pull” the extract to your machine, after successful logon to the SCIP. Only you can retrieve your extract, as your USERID is embedded in the file name.

Figure 14

The screenshot shows a web browser window titled "Portal: Communities - Microsoft Internet Explorer". The address bar displays a URL from "https://www.scportal.us". The page header includes a welcome message for Sharon Epstein, the date "Tuesday, August 05, 2003", and a "HELP" link. The main navigation bar contains links for "COUNTRY PROFILE", "CASE STATUS", "AD-HOC REPORTS", "INPUT FORMS", "REQUISITION EXTRACT", and "REQUISITION SUMMARY". The "REQUISITION EXTRACT" link is highlighted. Below the navigation bar, the page title is "Country Case All Requisition Extract". A "User Guide" link is visible on the right. The main content area contains a form with three input fields: "Country Code:", "Implementing Agency Code:", and "Case Designator Code:". Below the form, a message states: "There are no extracts available in your queue for download. Your last request was on 10 May 2003 14:47:27 GMT". At the bottom of the form area are "Clear" and "Submit" buttons.

Portal: Communities - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Search Favorites Media

Address <https://www.scportal.us/portal/communities/community.asp?UserID=225&intCommunityIndex=0&intCurrentPageIndex=4&intComCurrentFolder=&CommunityID=200> Go Links

Welcome Sharon Epstein Logoff Tuesday, August 05, 2003 HELP

COMMUNITIES
SCIP

[COUNTRY PROFILE](#) | [CASE STATUS](#) | [AD-HOC REPORTS](#) | [INPUT FORMS](#) | [REQUISITION EXTRACT](#) | [REQUISITION SUMMARY](#)

Country Case All Requisition Extract [User Guide](#)

Enter the Country Code, Implementing Agency, and Case Designator for the case that you wish extract ALL requisitions for.

Country Code:	_____
Implementing Agency Code:	_____
Case Designator Code:	_____

There are no extracts available in your queue for download
Your last request was on 10 May 2003 14:47:27 GMT

Clear Submit

Requisition Summary Tab

Select the **Requisition Summary** Tab to generate a report (Figure 15), which subtotals requisition category information by Implementing Agency or International Customer Service, and totals it by Country. Requisition data is grouped by Unshipped, Shipped/ Unbilled, Shipped/Partial Billed, Shipped/Expended, and Cancelled group code categories.

Figure 15

